

Yada Statement of Privacy:

Website & Mailing List



Yada is committed to protecting your privacy and using technology that gives you the most powerful and safe online experience. This Statement of Privacy applies to our Website & Mailing list and governs data collection and usage. Our Privacy and Data Protection policies comply with GDPR regulations.

By using the *Yada* website or by signing up to the Mailing list, you consent to the data practices described in this statement.

Use of your personal information

Yada collects and uses your personal information for the following reasons:

- To provide you with information about our work including newsletters, events and resources, and to tailor this kind of information according to your location, actions and expressed interests.
- To process donations you give us and to ensure they are recorded correctly.
- To keep records of your relationship with us. For example; what events you have attended or what areas of our work you have supported.
- To enhance or improve your experience on our website.

Collection of your personal information

Yada collects personally identifiable information, such as your email address, name, home or work address or telephone number. We collect personal information each time you are in contact with us. For example, when you contact us via the website, sign up to the mailing list, make a donation, book into an event, give your details to a *Yada* worker at an event, or send us an email. We will only use this information in ways appropriate to the type of contact and relationship you have with us or the consent you give us.

There is also information about your computer hardware and software that is automatically collected by *Yada*. This information can include: your IP address, browser type, domain names, access times, geographical information and referring Web site addresses. This information is used by *Yada* to provide general statistics regarding use of the *Yada* Website

so that we can optimise the site. There is more information about this in the 'Website Data & Cookies' section at the end of the document.

Storage and security of your information

Yada uses MailChimp to send regular emails. By providing us with your details you are giving us your express permission to transfer your data to MailChimp. This data may be held outside the EEA. If you do not give this permission then we will not be able to send emails to you. If you sign up to the Newsletter via the website, your details will be stored temporarily within the website, which is hosted by Church Pages.

Yada uses BT's MyDonate to collect donations. Contact details may be transferred from MyDonate to MailChimp if you give permission to add your name and email address to the mailing list. *Yada* is not responsible for the security of payments made using MyDonate.

The transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Yada secures your personal information from unauthorised access, use or disclosure. *Yada* secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorised access, use or disclosure.

Yada does not sell, rent or lease its supporter lists to third parties.

Yada will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on *Yada* or the site; (b) protect and defend the rights or property of *Yada*; and, (c) act under exigent circumstances to protect the personal safety of users of *Yada*, or the public.

Access to Information

The Act gives you the right to access information held about you. Any access request will be Free of Charge.

Keeping us up to date with your details

Please tell us as soon as any of your contact details change so that we can keep our records up to date. You can change the way we contact you, the kind of material we send you, and the details we store at any time by contacting us at info@yadasussex.org

You can unsubscribe from our regular emails at any time by using the 'unsubscribe' or 'change preferences' links on the email you have received.

Contact Information

Yada welcomes your comments regarding this Statement of Privacy. If you believe that *Yada* has not adhered to this Statement, please contact *Yada* at info@yadasussex.org. We will use commercially reasonable efforts to promptly determine and remedy the problem.

This policy was last updated in May 2018 but will be subject to regular review. Please revisit it each time that you consider giving personal data.

Website Data & Cookies

IP Addresses

IP Addresses are identifying numbers assigned to your device by the internet provider you're using at that time in order to allow you to connect. It does not include personal information such as your name or contact details. An IP address is logged automatically in our the Church Pages (*Yada* website host) server log files whenever a user accesses the platform, along with the time of visit, what pages were visited, and what actions were taken. This is standard practice by many websites. Church Pages use this information for diagnostic purposes.

Cookies

The *Yada* website use "cookies" to help you personalise your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page and to recall your specific information on subsequent visits.

Most browsers are set to automatically accept cookies by default, but you can change this

setting. For instructions on how to find and accept/reject cookies for your browser, please read its help information.

Types of cookies:

- **Session cookies:** These are specific to a particular visit. They carry information as a web visitor views different pages e.g. trolley contents so that they do not have to keep re-entering the information every time they change page or attempt to check out. Session cookies expire and delete themselves automatically in a short period of time when you leave the site or quit the browser.
- **Persistent cookies** are a long-term anonymous cookie that remembers certain information about a web visitor's preferences and previous visit e.g. what was in the trolley, or recently viewed products. Persistent cookies can be deleted from the visitor's cache.
- **Third-party cookies** are placed by someone other than Church Pages and these cookies may gather browsing activity across multiple websites or sessions. If *Yada* requests the placing of third-party cookies such as Google Analytics we contract directly with those suppliers, and will consider their GDPR compliance.

Other sites

Yada encourages you to review the privacy statements of Websites you choose to link to from *Yada* so that you can understand how those Websites collect, use and share your information. *Yada* is not responsible for the privacy statements or other content on Websites outside of the *Yada* Websites.